## Sample data collection template

## Semi-structured interview questions and Social Network Analysis data collection (2016)

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| **[Project title]** Weaving the Korowai of Papatūānuku: Adaptive Governance and Supported Environmental Decision Making in the Waiapu Catchment**[Survey name and date]** Social network analysis survey May 2016  |
| **[Survey purpose]**The purpose of the social network analysis is to find out what hapū members of Waiapu Catchment think is needed to address environmental challenges in their rohe and what role they want to play in ongoing restoration processes. The study will use social network analysis (SNA) and semi-structured interviewing to describe how the current network supports restoration processes. Social network models will be presented back to the community for deliberation on the strengths and vulnerabilities of the network for enabling the community’s vision for the Waiapu Catchment. **[Method description]**Social network analysis is a methodology used to visualise the structure of relationships within groups, communities and organisations. It is based on the premise that interpersonal relationships are the medium through which resources, both tangible and intangible, are shared. Your answers are confidential and participants’ names will not be used in the presentation of social network data. He mihi ki a koe mo to manaaki ki tenei kaupapa rangahau**[Names]**Project Researchers |
| Name:  |
| Affiliations: |
| How are you involved in restoration work? |
| What resources do you think are needed to restore the Waiapu Catchment? |
| Do you receive enough information or would you like more? |
| How would you like to be involved in the future? |
| Who provides you with information about restoring the Waiapu Catchment? (please also include any information sources) Nga mihi hoki |

## Sample Informed Consent form

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**Purpose**

This information is being collected and recorded as part of the research project **[Project title]**, Weaving the Korowai of Papatūānuku - Adaptive Governance and Supported Environmental Decision Making in the Waiapu Catchment.

**Use**

The information you provide will be a primary source of information for the research project. It will also inform local community discussions and subsequent phases of this project. For further details on these please refer to the information sheet.

**Ownership**

Your korero is owned by you and the record of it will be used to fulfil the requirements of the research project.

**Storage/ Held by**

Your korero will be held by the research team until **[date]** in order to complete the research. Upon completion all electronic and written copies of your interview will be returned to you.

**Consent**

I have been given an information sheet and opportunity to discuss the project and I understand the project. I’m also aware that I can withdraw from the project at any time without having to give any reasons. I understand that all information I provide will not be identified to me unless I indicate (below) through a written request to have the information provided by me acknowledged; this will also apply to any recordings.

**Full Name**……………………………………………………………………….

**Contact Details** …………………………………………………………………………………………………………………………………………………………

**Signature**…………………………………………… Date…………………………………………….

I wish to receive a copy of my recorded interview Signed……………………Date………………

I wish to have my information acknowledged Signed……………………Date………………